Request for Bid

Purchaser : **Information and Communication Technology Agency of Sri Lanka**

Project : **Contingent Emergency Response Component (CERC)**

Contract Title : **Procurement of Supply, Installation, Configuration, Implementation and Support of email and collaboration tools solution for Government Employees**

Country : **Democratic Socialist Republic of Sri Lanka**

RFB No. : CERC/LK/ICTA/225552/GO/RFB

Issued on : **April 27, 2021**

1. The **Democratic Socialist Republic of Sri Lanka** has received financing from the **World Bank** toward the cost of the **Contingent Emergency Response Component Project**, and intends to apply part of the proceeds toward payments under the contract for **Procurement of Supply, Installation, Configuration, Implementation and Support of email and collaboration tools solution for Government Employees.**

2. The **Information and Communication Technology Agency of Sri Lanka (ICTA)** now invites sealed Bids from eligible Bidders for **supply, install, implementation and support of 100,000 email and collaboration tools accounts for the Government employees. Solution implementation period will be 8 weeks and total project duration will be 18 months to establish 100,000 accounts. Comprehensive warranty period will be 3 years from the Operational Acceptance.**

   Bidder must meet the following minimum qualification criteria:

   a) **General Experience**; Under Information Technology Contracts in the role of contractor, subcontractor or management contractor during at least the last Five (5) years prior to the bid submission deadline;

   b) **Specific Experience**: Participation as a prime supplier, in at least Three (3) contracts within the last Ten (10) years, each with a value of at least LKR 200 million, that have been successfully and substantially completed and that are similar ICT projects.

   c) **Specific Technical Experience**: Participation as a prime supplier, in at least one (1) contract with more than 5,000 accounts in email and integrated collaboration tools or multiple contracts with more than 10,000 email and integrated collaboration tools within last Ten (10) years , that have been successfully and substantially completed.

   d) **Average Annual Turnover:** Minimum average annual turnover of LKR 500 Million as per the audited financial reports within last 3 years.

3. Bidding will be conducted through International Competitive procurement using Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers"***August 2018*** ("Procurement Regulations"), and is open to all eligible Bidders as defined in the Procurement Regulations.

4. Interested eligible Bidders may obtain further information from ICTA, **Director Procurement on E-mail procurement@icta.lk** Tel : 0112 369099 and inspect the bidding document during office hours 0900 to 1700 hours at the address given below or from ICTA website **https://www.icta.lk/procurement.** on or before1st June 2021.

5. The bidding document in English may be purchased by interested eligible Bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of **LKR 42,500.00 or** the equivalent amount in a freely convertible currency in Sri Lanka. The method of payment will be by Cash or On-line transactions. The Bank details for the On-Line transactions indicated in the ICTA website. The Bidding Document can be download from the ICTA website **https://www.icta.lk/procurement.**

6. Bids must be delivered to the address below on or before **1500** hours on **June 09, 2021**. Electronic Bidding **will not** be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below at **1500 hours** on **June 09, 2021**.

7. All Bids must be accompanied by a ***Bid Security*** in the form of a **Bank Guarantee** of **Sri Lankan Rupees Three Million Five Hundred Thousand (LKR 3,500,000.00) or** the equivalent amount in a freely convertible currency in Sri Lanka.

8. The address referred to above is: **Information and Communication Technology Agency of Sri Lanka, 160/24, 2nd Floor, Kirimandala Mawatha, Colombo 05.**

The Chairman,
Information and Communication Technology Agency of Sri Lanka
160/24, 2nd Floor, Kirimandala Mawatha,
Colombo 05.
Date: **April 25, 2021**